

Oxford Intersections Author Quick Guide

(updated March 2024)

Writing Your Article

Your article should be an original research contribution written for scholars and university-level readers, including advanced undergraduates, graduate students, and researchers within your field and adjacent fields. The topic of your article should fall under the unit topic, as agreed with your Unit Editor, and provide a unique interdisciplinary perspective on the broad theme of the Intersection.

New content. Oxford Intersections only publish new, previously unpublished articles. Avoid heavily reproducing text or commentary—even your own—which has already appeared or been published elsewhere.

Think big picture. Avoid using language that locks your piece into a particular timeframe, such as phrases like “in light of recent events.” Instead use precise language like, “in the early 2000s.” Think about the longevity of your article, and how the impacts of your research fit into the wider discussions surrounding the topic at hand.

Length and scope. The contracted length is **5,000–8,000 words**, including references. Extensions may be granted on a case-by-case basis on discussion with OUP. Limit the use of jargon and abbreviations and define uncommon technical terms.

Your reader. Assume that the reader is knowledgeable in your main field and its discourse and terminology, but they won’t necessarily be a specialist in every field with which your research interacts. Due to the interdisciplinary nature of Oxford Intersections, it is advisable to briefly explain discipline-specific terminology, concepts, and methodologies, and provide references to further reading for readers unfamiliar with these key disciplinary ideas.

Post Submission

The Review Process

After submission, your OUP editor will review your manuscript against the parameters outlined in your contract and specified in this style guide. Barring the need for revision at this stage, your article will be submitted to two external peer reviewers. Once the reviews have been satisfactorily addressed, your article will be submitted to the Unit Editor(s) and OUP for final approval for publication.

Copyediting

OUP will send your manuscript to a professional copy editor who is a member of the OUP copyediting pool. Your copy editor will edit for style, consistency, spelling, punctuation, and grammar, but will not fact check or edit for content. Your copyedited manuscript will be sent to you for review of the copyeditor’s work in an online proofing system. You will be asked to review and respond in full to all queries from the copy editor or our production team. This will be your last opportunity to make changes to your manuscript before online publication. You will then return the manuscript through the online proofing tool, and production will continue.

Submission Checklist

Before submitting your final manuscript, please be sure that:

- You and all co-authors have digitally signed your contributor agreements.
- You are submitting the final version of your article as a Microsoft Word .docx file. Please label all files “Last Name_Title_Submission Date”. If you’d prefer to write your manuscript in LaTeX,

please submit a PDF of the chapter text in addition to the .tex source file and any other accompanying files.

- All special characters, accents, and symbols are as they should appear in the published article. If your article includes non-standard characters and symbols, use Unicode fonts and provide a PDF of your article in addition to the Word version.
- The article title, unit title, unit editors, and Intersection title are listed at the top of your document. The article title should appear exactly as it appears in your contributor agreement. If you'd like to modify the title, please notify your Unit Editor and OUP editor at the time of submission.
- You provided your full name and affiliation as you want them to appear on the published article, along with the names of any approved coauthors and their affiliations.
- You have provided an article abstract and keywords.
- Headings and subheadings are concise and consistently formatted.
- All notes and references are complete and consistently formatted (see the Notes, References, and Bibliography section in the fuller guidelines). Your reference list should contain an exact, complete reference for each citation in the text.
- All permissions to reproduce images, tables, and text have been secured and paid for and confirmed with your OUP editor via email.
- You have provided all final versions of images and tables with a complete and accurate caption list.
- Tables and figures need to be called out in the text (e.g., 'see Figure 1') and have a clear caption that summarizes the figure or table content.

Any questions, please contact your Unit Editor or your main OUP Intersections contact. General queries can also be sent to OxfordIntersections.Editorial@oup.com.